



EAP-107 – Education Assistant Practicum 2

Health and Human Services

Effective Term & Year: Fall 2026

Course Outline Review Date: 2031-03-01

Program Area: Child Youth and Family Studies

Description:

In this ten-week course, students integrate theory and practice skills that have been learned in the Education Assistant program and apply them in a school setting. Students complete a seven week full-time practicum in a classroom setting with concurrent classwork, as well as three weeks of focused online guided reflection.

Program Information:

This is a required course for the Child, Youth and Family Studies Program: Education Assistant Specialty.

Delivery Methods: Online

Credit Type: College of the Rockies Credits

Credits: 4

Instructional Activity and Hours:

Activity	Hours
Classroom, Directed Studies or Online Instruction	
Seminar/Tutorials	
Laboratory/Studio	
Practicum/Field Experience	180
Co-op/Work Experience	

Other

Total	180
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Course Requisites:

- Prerequisites: Successful completion of all fall semester and winter semester courses and have successfully completed or be currently enrolled in all Spring semester courses.

Prior Learning and Recognition: No

Course Transfer Credit:

For information about receiving transfer credit for courses taken at either British Columbia or Alberta institutions, please see <https://www.bctransferguide.ca/> or <https://transferalberta.alberta.ca> . For more transfer credit information, please visit <https://www.cotr.bc.ca/Transfer>

All requests for course transfer credit from institutions in British Columbia or elsewhere should go to the College of the Rockies Enrolment Services office.

Textbook Resources:

Textbook selection varies by instructor and may change from year to year. At the Course Outline Effective Date the following textbooks were in use:

Haig, J., Raikes, G., & MacMillian, V. (2020). *Cites & sources: An APA documentation guide* (3rd ed). Toronto, Ontario: Nelson Publishing.

Harber, Mary and Rao, Asha. (2019). *The role of an education assistant: Supporting inclusion*. Toronto, Ontario: Canadian Scholars.

Wik, H. & Eckersley, B. (2022). *Observing and documenting for education assistants and aboriginal education support workers*. College of the Rockies.

Please see the instructor's syllabus or check COTR's online text calculator
<https://textbook.cotr.bc.ca/>
for a complete list of the currently required textbooks.

Learning Outcomes:

Upon the successful completion of this course, students will be able to

- demonstrate professional practice (ie: boundaries, communication, initiative, preparation, organization, integrity, appropriate attire, confidentiality, etc.)
 - carry out instruction effectively, under the direction of a classroom teacher
 - adapt instruction to learning styles and abilities of individual learners in a K-12 setting
 - adapt instruction to meet the learning and behavioral needs of students with special needs (ie: Autism, FASD, mental health, cognitive impairments, vision and hearing impairments, chronic health conditions, learning disabilities, behaviour disorders)
 - respond effectively to challenging situations and conflicts in the classroom
 - demonstrate the integrated practice of documenting for K-12 student files
 - support student learning in the classroom (ie: literacy/numeracy)
 - self-reflect on their practice and set goals for continued professional development
 - integrate and demonstrate strong interpersonal communication skills across all settings in the school environment
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Course Topics:

- Professional conduct
- Privacy, confidentiality, and emergency procedures
- Organization and documentation
- Relationships, motivation, and behaviour
- Inclusion
- Response to intervention
- Universal designs for learning
- Instructional practice
- Professional engagement
- Individual education plans, goals, and documentation
- Self-care
- Sexual orientation and gender identity (SOGI)
- Anxiety and poverty
- Transitioning from student to employee
- Self-reflection of Education Assistant “Core Competencies”

See instructor's syllabus for the detailed outline of weekly readings, activities and assignments.

Evaluation and Assessments

Assessment Type: Online

Assessment Type	% of Total Grade
Journal	50%
Weekly Discussions & Activities	50%
Final Evaluation (Supervisor/Instructor) – See pass requirement below	
Total	100%

Grade Scheme

COM	NCG
Completed to the defined standard – 60% and higher	No credit granted – less than 60%

Pass requirements:

An overall average of C (60%) or higher and a PASS on the final evaluation are required to pass this course.

Evaluation Notes Comments:

Students must pass each of the assignments/categories listed above with a minimum of 60% in order to receive a passing grade of COM for the course.

Exam Attendance:

Students must attend all scheduled exams at the appointed time and place. Instructors may approve an alternate exam to accommodate an illness or personal crisis. Department heads will consider other written requests. Any student who misses a scheduled exam without prior approval will receive a “0” on the exam.

Academic Policies:

College of the Rockies policies related to courses can be found at <https://cotr.bc.ca/about-us/college-policies/> and include the following:

- Policy 2.1.4 Course Audit
- Policy 2.4.1 Credential Framework
- Policy 2.4.3 Students with Documented Disabilities
- Policy 2.4.4 Student Rights, Responsibilities and Conduct
- Policy 2.4.8 Academic Performance
- Policy 2.4.9 Student Feedback and Concerns
- Policy 2.4.11 Storage of Academic Works
- Policy 2.5.3 Student Appeal
- Policy 2.5.5 Prior Learning Assessment and Recognition (PLAR)

Equivalent Course(s) and Course Code Changes

Prior Course Code: TA 107

Date changed: September 2008

Course Changes:

The College of the Rockies updates course outlines regularly to meet changing educational, employment and marketing needs. The instructor will notify students in writing of any updates to this outline during the semester. The instructor reserves the right to revise, add or delete material while meeting the learning outcomes of this course outline.