ENGL-001 – English Skills 1

College Preparation and Upgrading

Effective Term & Year: Fall 2022
Course Outline Review Date: 2027-03-01

Program Area: Upgrading for Academic and Career Entry

Description:

This non-credit course is designed to build confidence and strengthen basic English skills, such as grammar, sentence structure, paragraph writing, and essay writing. Outcomes will be tailored to the individual to address their current skill levels, needs, and goals.

Program Information:

Students may enroll in English Skills to determine placement in the Adult Upgrading Program, to prepare for a formal assessment, or to refresh skills before going into a course or program.

Delivery Methods: Directed/Guided Studies

Credit Type: ABE Credits

Credits: 0

Instructional Activity and Hours:

Activity	Hours
Classroom, Directed Studies or Online Instruction	15 hours per week for a maximum of 4 weeks
Seminar/Tutorials	
Laboratory/Studio	
Practicum/Field Experience	
Co-op/Work Experience	
Other	

Total	60

Course Requisites:

None

Flexible Assessment: No

Course Transfer Credit:

For information about receiving transfer credit for courses taken at either British Columbia or Alberta institutions, please see https://www.bctransferguide.ca/ or https://transferalberta.alberta.ca . For more transfer credit information, please visit https://www.cotr.bc.ca/Transfer

All requests for course transfer credit from institutions in British Columba or elsewhere should go to the College of the Rockies Enrolment Services office.

Textbook Resources:

Textbook selection varies by instructor and may change from year to year. At the Course Outline Effective Date the following textbooks were in use:

Worksheets and handouts will be supplied.

Please see the instructor's syllabus or check COTR's online text calculator https://textbook.cotr.bc.ca/ for a complete list of the currently required textbooks.

Learning Outcomes:

Upon the successful completion of this course, students will be able to:

- use correct grammatical structures;
- demonstrate control over sentence patterns;
- comprehend texts at an acceptable level; and
- construct effective paragraphs.

Course Topics:

Could include:

- Sentence Skills: grammar, mechanics, punctuation, and word choice
- Sentence variety through combining effective paragraph and/or essay writing

Evaluation and Assessments

No pass requirements available.

Exam Attendance:

Students must attend all scheduled exams at the appointed time and place. Instructors may approve an alternate exam to accommodate an illness or personal crisis. Department heads will consider other written requests. Any student who misses a scheduled exam without prior approval will receive a “0” on the exam.

Academic Policies:

College of the Rockies policies related to courses can be found at https://cotr.bc.ca/about-us/college-policies/ and include the following:

- Policy 2.4.3 Students with Documented Disabilities
- Policy 2.4.4 Student Conduct (plagiarism, other cheating, behavioral misconduct)
- Policy 2.4.8 Academic Performance
- Policy 2.5.3 Grade Appeal
- Policy 2.4.9 Student Concerns Re Faculty

Course Changes:

The College of the Rockies updates course outlines regularly to meet changing educational, employment and marketing needs. The instructor will notify students in writing of any updates to this outline during the semester. The instructor reserves the right to revise, add or delete material while meeting the learning outcomes of this course outline.