COLLEGE OF
THE ROCKIES

ENGL-030 – English Fundamental Level 3

College Preparation and Upgrading

Effective Term & Year: Fall 2022
Course Outline Review Date: 2026-03-01

Program Area: Upgrading for Academic and Career Entry

Description:

English 030 is a course designed to continue the development of basic literacy skills to enable students to function more effectively in personal, work and educational situations. Skill areas covered include reading, writing, and strategies for communication and learning.

Program Information:

English 030 provides students with the skills necessary to enter English 040.

Delivery Methods: On-campus (Face-to-Face), Directed/Guided Studies

Credit Type: ABE Credits

Credits: 0

Instructional Activity and Hours:

Activity	Hours
Classroom, Directed Studies or Online Instruction	30
Seminar/Tutorials	
Laboratory/Studio	
Practicum/Field Experience	
Co-op/Work Experience	
Other	
Total	30

Course Requisites:

- Complete 1 of the following
    - Completed the following:
        - ENGL020 – English Fundamental Level 2
    - College of the Rockies assessment

Flexible Assessment: Yes

In some cases students may be able to apply for recognition of prior learning outside the classroom. This flexible assessment process provides equivalent course credit. It is a rigorous process that may include external evaluation, worksite assessment, demonstration, standardized test, self-assessment, interview, products/portfolio, and challenge exam, or other measures as appropriate. Tuition fees apply. Contact an education advisor for more information.

Course Transfer Credit:

For information about receiving transfer credit for courses taken at either British Columbia or Alberta institutions, please see https://www.bctransferguide.ca/ or https://transferalberta.alberta.ca . For more transfer credit information, please visit https://www.cotr.bc.ca/Transfer

All requests for course transfer credit from institutions in British Columba or elsewhere should go to the College of the Rockies Enrolment Services office.

Textbook Resources:

Textbook selection varies by instructor and may change from year to year. At the Course Outline Effective Date the following textbooks were in use:

BC Reads: Adult Literacy Fundamental English – Course Pack 3

BC Reads: Adult Literacy Fundamental English – Reader 3

Author(s): Shantel Ivits, Vancouver Community College

Please see the instructor's syllabus or check COTR's online text calculator https://textbook.cotr.bc.ca/ for a complete list of the currently required textbooks.

Learning Outcomes:

Upon the successful completion of this course, students will be able to:

Reading

Learning Outcome *Students will be able to …*	Skills *By achieving this broader outcome, students will demonstrate that they can also …*
1. read 3-paragraph passages of familiar genres (e.g. descriptive and narrative) including unfamiliar vocabulary	- identify main idea, details, characters, and sequence in short passages and paragraphs - identify and read synonyms, antonyms, and homonyms - use structural analysis (e.g. roots, affixes, syllabication, stress, compound words, contractions) to decode vocabulary
2. read 7-10 sentence paragraphs on unfamiliar topics including familiar or common vocabulary	- use pre-reading and reflection strategies to self-evaluate findings

Writing

Learning Outcome *Students will be able to …*	Skills *By achieving this broader outcome, students will demonstrate that they can also …*
1. write five to seven complete simple and compound sentences	- generate, organize and write ideas (i.e. use the writing process) - use assigned vocabulary in sentence writing - apply dictionary or thesaurus skills to develop new vocabulary - use end punctuation (period, exclamation point, question mark)
2. write informal correspondence (i.e. personal letter, email) to a familiar audience	- use common coordinators (i.e. comma + and, or, but) - identify subject and verb in sentences - use compound words, contractions, possessives, and plurals - use appropriate, simple verb tenses - write 100-150 sight words - apply appropriate affixes to modify familiar root words

For a complete list of the articulation learning outcomes of this course, please refer to the Adult Basic Education in British Columbia's Public Post-Secondary institutions: An Articulation Handbook located at ABE2020.pdf (bctransferguide.ca)

Course Topics:

Decoding

- Word attack strategies & phonics

Reading & Comprehension

- Calendar/time words
- Applied reading
- Context clues for meaning
- Cause & effect
- Compare/contrast
- Sight word vocabulary (500 words)

Writing

- Mechanics & spelling
- Capitalization rules
- Spelling using a dictionary
- Nouns/verbs
- Compound words/contractions
- Composition & content
- Sentences & sentence fragments
- Topic sentences

Personal Learning

- Goal setting
- Time management
- Co-operative learning

See instructor's syllabus for the detailed outline of weekly readings, activities and assignments.

The outcomes of this course meet and are consistent with the outcomes prescribed for Computer Studies: Fundamental Level in the Adult Basic Education in British Columbia Colleges – An Articulation Handbook –
https://www.bctransferguide.ca/wp-content/uploads/2022/08/abeguide2223.pdf

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Evaluation and Assessments

Assessment Type: Directed/Guided Studies

Assessment Type	% of Total Grade
To progress in this course students must demonstrate a satisfactory level of achievement in reading, writing and strategies for learning activities.	

Grade Scheme

COM	NCG

Completed to the minimum defined standard	No credit granted – less than minimum defined standard

Pass requirements: None

Evaluation Notes Comments:

In order to move from one English level to the next, the student must complete the listed outcomes identified for the course. Once the outcomes have been met, the student will receive a COM (complete) mark on his or her Record of Training (ROT).

Exam Attendance:

Students must attend all scheduled exams at the appointed time and place. Instructors may approve an alternate exam to accommodate an illness or personal crisis. Department heads will consider other written requests. Any student who misses a scheduled exam without prior approval will receive a "0" on the exam.

Academic Policies:

College of the Rockies policies related to courses can be found at https://cotr.bc.ca/about-us/college-policies/ and include the following:

- Policy 2.4.3 Students with Documented Disabilities
- Policy 2.4.4 Student Conduct (plagiarism, other cheating, behavioral misconduct)
- Policy 2.5.8 Academic Performance
- Policy 2.5.3 Grade Appeal
- Policy 2.4.9 Student Concerns Re Faculty

Course Changes:

The College of the Rockies updates course outlines regularly to meet changing educational, employment and marketing needs. The instructor will notify students in writing of any updates to this outline during the semester. The instructor reserves the right to revise, add or delete material while meeting the learning outcomes of this course outline.