



HOSP-150 – Industry Work (Co-op Work Experience)

Business

Effective Term & Year: Fall 2022
Course Outline Review Date: 2027-09-01

Program Area: Tourism, Recreation, & Hospitality

Description:

The Co-op work placement provides a work-based learning experience and opportunity to students. This work placement will further develop employability competencies and enforce the practices and skills gained during classroom studies. Furthermore, this course connects the student with industry practitioners, building employment networks and establishing the foundations of the student’s employment history. An effective workplace environment supports students in developing skills which are essential to their future success.

Program Information:

This course is required for the completion of the Hospitality Management Diploma.

Delivery Methods: Co-op/Work Placement

Credit Type: College of the Rockies Credits

Credits: 3

Instructional Activity and Hours:

Activity	Hours
Classroom, Directed Studies or Online Instruction	
Seminar/Tutorials	
Laboratory/Studio	
Practicum/Field Experience	
Co-op/Work Experience	500

Other

Total	500
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Course Requisites:

- Complete all of the following
 - Earned a minimum grade of C- (55%) in each of the following:
 - **HOSP145** – Employability Skills for Co-Op Work Experience (3)
 - Students must have completed at least 30 credits in the Hospitality Management Program with a minimum of C- (55%) in each course.
 - Serving it Right, SuperHost, First Aid level 1, Food Safe level 1 and WHMIS certificates.

Flexible Assessment: No

Course Transfer Credit:

For information about receiving transfer credit for courses taken at either British Columbia or Alberta institutions, please see <https://www.bctransferguide.ca/> or <https://transferalberta.alberta.ca> . For more transfer credit information, please visit <https://www.cotr.bc.ca/Transfer>

All requests for course transfer credit from institutions in British Columbia or elsewhere should go to the College of the Rockies Enrolment Services office.

Textbook Resources:

Textbook selection varies by instructor and may change from year to year. At the Course Outline Effective Date the following textbooks were in use:

None

Please see the instructor's syllabus or check COTR's online text calculator <https://textbook.cotr.bc.ca/> for a complete list of the currently required textbooks.

Learning Outcomes:

Upon the successful completion of this course, students will be able to:

- Gain insight into the occupation of their choice, and interest, through meaningful work experiences;
- Practice theories taught in the classroom and reflect on those theories and practices in the workplace;
- Acquire and apply technical work skills that may not be available through college education;
- Observe management skills & styles and apply these to practise managing customer service in a proactive manner;
- Expand their employment experiences by working with an industry mentor to increase their competitive position when applying for future job positions; and
- Adapt to the work environment by becoming professionally socialized and learn behaviours typical of and appropriate to the profession.

See instructor’s syllabus for the detailed outline of weekly readings, activities and assignments.

Course Topics:

Co-operative Education Workplacement

Evaluation and Assessments

Assessment Type: Co-op/Work Placement

Assessment Type	% of Total Grade
Student work placement reports	50%
Industry evaluation report	50%
Total	100%

Grade Scheme

COM	NCG
Completed to the minimum defined standard	No credit granted – less than minimum defined standard

Evaluation Notes Comments:

An average grade of at least 60% is required on assignments to receive an overall passing grade for the course.

Exam Attendance:

Students must attend all scheduled exams at the appointed time and place. Instructors may

approve an alternate exam to accommodate an illness or personal crisis. Department heads will consider other written requests. Any student who misses a scheduled exam without prior approval will receive a “0” on the exam.

Academic Policies:

College of the Rockies policies related to courses can be found at <https://cotr.bc.ca/about-us/college-policies/> and include the following:

- Policy 2.4.3 Students with Documented Disabilities
 - Policy 2.4.4 Student Conduct (plagiarism, other cheating, behavioral misconduct)
 - Policy 2.5.8 Academic Performance
 - Policy 2.5.3 Grade Appeal
 - Policy 2.4.9 Student Concerns Re Faculty
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Course Changes:

The College of the Rockies updates course outlines regularly to meet changing educational, employment and marketing needs. The instructor will notify students in writing of any updates to this outline during the semester. The instructor reserves the right to revise, add or delete material while meeting the learning outcomes of this course outline.