



HSWR-118 – Human Service Work: Practicum 1

Health and Human Services

Effective Term & Year: Fall 2026

Course Outline Review Date: 2031-03-01

Program Area: Child Youth and Family Studies

Description:

The purpose of this course is for students to integrate theory and skills learned in the classroom in an on-site practicum.

Program Information:

Human Service Worker Program. This 180 hour practicum is the first of two practica required in the Human Service Work Certificate Program.

Delivery Methods: Online, Practicum

Credit Type: College of the Rockies Credits

Credits: 4

Instructional Activity and Hours:

Activity	Hours
Classroom, Directed Studies or Online Instruction	
Seminar/Tutorials	
Laboratory/Studio	
Practicum/Field Experience	180
Co-op/Work Experience	
Other	
Total	180

Course Requisites:

- Complete all of the following
 - Completed the following:
 - [CYFS101](#) – Inclusive Interpersonal Communications (3)
 - [CYFS102](#) – Observing & Recording (3)
 - [HSWR200](#) – Roles and Responsibilities in Human Services (3)
 - Completed or concurrently enrolled in:
 - [HSWR150](#) – Supporting Change in Human Service Work (4)

Prior Learning and Recognition: Yes

Students are able to request formal recognition of their prior learning or experience outside the classroom. Challenge examination, portfolio-assisted assessment, work-based assessment or a combination of assessments that is appropriate to identify, assess, and recognize prior skills, competencies, and knowledge to achieve course credit. Tuition fees apply, refer to Policy [2.5.5 Prior Learning Assessment and Recognition \(PLAR\)](#) or contact an education advisor for more information.

Course Transfer Credit:

For information about receiving transfer credit for courses taken at either British Columbia or Alberta institutions, please see <https://www.bctransferguide.ca/> or <https://transferalberta.alberta.ca> . For more transfer credit information, please visit <https://www.cotr.bc.ca/Transfer>

All requests for course transfer credit from institutions in British Columbia or elsewhere should go to the College of the Rockies Enrolment Services office.

Textbook Resources:

Textbook selection varies by instructor and may change from year to year. At the Course Outline Effective Date the following textbooks were in use:

Haig, J., Raikes, G., & MacMillan, V. (2010). *Cites & sources: An APA Documentation Guide* (3rd ed). Toronto, Ontario: Nelson Publishing.

Please see the instructor's syllabus or check COTR's online text calculator <https://textbook.cotr.bc.ca/> for a complete list of the currently required textbooks.

Learning Outcomes:

Upon the successful completion of this course, students will be able to:

- apply practical and theoretical learning to working with a client population;
- demonstrate their ability to create and work toward preset learning goals;
- demonstrate their ability to work within the guidelines of the BC Association of Social Workers Code of Ethics, and negotiate ethical challenges;
- determine how their values, beliefs, and attitudes fit within their practice;
- plan, implement & evaluate a client activity based on client/agency needs; and
- incorporate recommendations of the Truth and Reconciliation Commission into their practice.

Course Topics:

- Interpersonal communication and collaboration
- Self-assessment and professional development
- Internal bias
- Self-care
- Referrals and interdisciplinary practice

See instructor's syllabus for the detailed outline of weekly readings, activities and assignments.

Evaluation and Assessments

Assessment Type: Online

Assessment Type	% of Total Grade
Online discussion forums and activities	40%
Assignments	60%
Final Evaluation (Supervisor/Instructor) – See pass requirement below	
Total	100%

Grade Scheme

COM	NCG
Completed to the defined standard – 60% and higher	No credit granted – less than 60%

Pass requirements:

An overall average of C (60%) or higher and a PASS on the final evaluation are required to pass this course.

Exam Attendance:

Students must attend all scheduled exams at the appointed time and place. Instructors may approve an alternate exam to accommodate an illness or personal crisis. Department heads will consider other written requests. Any student who misses a scheduled exam without prior approval will receive a "0" on the exam.

Academic Policies:

College of the Rockies policies related to courses can be found at <https://cotr.bc.ca/about-us/college-policies/> and include the following:

- Policy 2.1.4 Course Audit
 - Policy 2.4.1 Credential Framework
 - Policy 2.4.3 Students with Documented Disabilities
 - Policy 2.4.4 Student Rights, Responsibilities and Conduct
 - Policy 2.4.8 Academic Performance
 - Policy 2.4.9 Student Feedback and Concerns
 - Policy 2.4.11 Storage of Academic Works
 - Policy 2.5.3 Student Appeal
 - Policy 2.5.5 Prior Learning Assessment and Recognition (PLAR)
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Course Changes:

The College of the Rockies updates course outlines regularly to meet changing educational, employment and marketing needs. The instructor will notify students in writing of any updates to this outline during the semester. The instructor reserves the right to revise, add or delete material while meeting the learning outcomes of this course outline.