



MAST-168 – Canoe Guide Certification

Business

Effective Term & Year: Fall 2022

Course Outline Review Date: 2024-03-01

Program Area: Tourism, Recreation, & Hospitality

Description:

Building upon skills learned in Canoe Skills 1 students can be certified at the Day Guide and Expedition guide levels providing they meet the Recreational Canoeing Association of British Columbia standards. The course focuses on: paddling, rescue and teaching skills, group management and dynamics, risk assessment and decision making, meal preparation and hygiene, camping, Leave No Trace and interpretive skills. The Expedition Guide Certificate requires solid moving water skills in addition to many other leadership, coaching, communication, camping and environmental skills.

Program Information:

The Expedition Guide certificate is intended to give students a solid foundation to build on canoeing skills.

Delivery Methods: On-campus (Face-to-Face), Practicum

Credit Type: College of the Rockies Credits

Credits: 2

Instructional Activity and Hours:

Activity	Hours
Classroom, Directed Studies or Online Instruction	12
Seminar/Tutorials	
Laboratory/Studio	

Practicum/Field Experience	40
Co-op/Work Experience	
Other	
Total	52

Course Requisites:

- Completed the following:
 - [MAST144](#) – Canoe Skills 1 (2)

Flexible Assessment: Yes

In some cases students may be able to apply for recognition of prior learning outside the classroom. This flexible assessment process provides equivalent course credit. It is a rigorous process that may include external evaluation, worksite assessment, demonstration, standardized test, self-assessment, interview, products/portfolio, and challenge exam, or other measures as appropriate. Tuition fees apply. Contact an education advisor for more information.

Course Transfer Credit:

For information about receiving transfer credit for courses taken at either British Columbia or Alberta institutions, please see <https://www.bctransferguide.ca/> or <https://transferalberta.alberta.ca> . For more transfer credit information, please visit <https://www.cotr.bc.ca/Transfer>

All requests for course transfer credit from institutions in British Columbia or elsewhere should go to the College of the Rockies Enrolment Services office.

Textbook Resources:

Textbook selection varies by instructor and may change from year to year. At the Course Outline Effective Date the following textbooks were in use:

Recreational Canoeing Association of British Columbia Instructor Manual, 2017, 6th Ed.

Please see the instructor's syllabus or check COTR's online text calculator <https://textbook.cotr.bc.ca/> for a complete list of the currently required textbooks.

Learning Outcomes:

Upon the successful completion of this course, students will be able to:

- lead a group on open lake water (exposure to wind and waves) and on Grade 2; rivers with optional Grade 3 rapids;
- navigate accurately using a topo map and river guide if available;
- conduct a pre-trip safety meeting;
- coach or teach strokes (minimum forward, reverse, draw, pry, J-stroke);
- lead rescues;
- demonstrate on-water risk management;
- cook group meals, clean up, waste management;
- select and organize a campsite;
- follow LNT principles;
- manage groups effectively while coaching paddling skills; and
- navigate scenarios that require decision making and judgement.

Course Topics:

- Communication
- Paddling and Rescue Skills
- Decision Making
- Attitude
- Group Management
- Planning & Punctuality
- Risk Management
- Teamwork
- Interpretive Skills
- Environment/Culture
- Teaching Skills
- Camping Skills
- Cooking Skills
- Navigation

See instructor's syllabus for the detailed outline of weekly readings, activities and assignments.

Evaluation and Assessments

Assessment Type: On-Campus (face-to-face)

Assessment Type	% of Total Grade
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Pass when 2 or fewer weaks are recorded, excluding a weak for Communication or Paddle and Rescue skills

Conditional Pass when 3 or fewer weaks are recorded, excluding a weak mark for Communication or Paddle and Rescue skills

Fail when 4 or more weaks are recorded, or a weak mark for Communication or Paddle and Rescue skills

Total 100%

Grade Scheme

COM	NCG
Completed to the minimum defined standard	No credit granted – less than minimum defined standard

Pass requirements: None

Exam Attendance:

Students must attend all scheduled exams at the appointed time and place. Instructors may approve an alternate exam to accommodate an illness or personal crisis. Department heads will consider other written requests. Any student who misses a scheduled exam without prior approval will receive a “0” on the exam.

Academic Policies:

College of the Rockies policies related to courses can be found at <https://cotr.bc.ca/about-us/college-policies/> and include the following:

- Policy 2.4.3 Students with Documented Disabilities
- Policy 2.4.4 Student Conduct (plagiarism, other cheating, behavioral misconduct)
- Policy 2.5.8 Academic Performance
- Policy 2.5.3 Grade Appeal
- Policy 2.4.9 Student Concerns Re Faculty

Equivalent Course(s) and Course Code Changes

Prior Course Code: MAST 164 Flatwater Canoe Instructor

New Course Code: MAST 164 Canoe Guide Certification

Date changed: June 2018

Course Changes:

The College of the Rockies updates course outlines regularly to meet changing educational, employment and marketing needs. The instructor will notify students in writing of any updates to this outline during the semester. The instructor reserves the right to revise, add or delete material while meeting the learning outcomes of this course outline.