EAP – Education Assistant

Health and Human Services

Effective Term & Year: Fall 2022
Program Outline Review Date: 2027-03-01

Program Area: Child Youth and Family Studies

Description:

The Education Assistant Program is designed for students who intend to pursue employment in more highly specialized areas of the Education Assistant field providing direct educational services and supports to school children who need them.

General skills developed: Specific skills for working with populations in the K-12 school system; for example, children and youth with learning disabilities, Autism, Fetal Alcohol Spectrum Disorder, behaviour disorders, communication disorders, health issues, and physical disabilities.

Program Information:

Certificate: Upon completion of the EAP certificate students find employment in K-12 schools. Education Assistants are hired to work under the direction of a teacher and/or administrator as they assist teachers in designing, implementing, supervising and assessing educational programs; providing instruction to individual students and groups of students; providing behavioural management, personal care, and supervision support in the classroom, school, playgrounds and field trips.

Specific responsibilities and duties are outlined in the School Act (Section 17) and regulations (Section 4) as well as in the BCTF document “Roles and Responsibilities of Teachers and Teacher Assistants”.

The EA Certificate program enrolls students from all across British Columbia. This certificate program is well subscribed because of its accessibility (available completely or partially online), flexibility (available for part time and full time study) and reputation.

Credentials Granted:

Education Assistant Certificate

Minimum Course Grade: A minimum grade of C

Program Average: A minimum program grade point average of 2.0/10 (C- average)

Delivery Methods: Online, Blended (Hybrid)

Credits: 42

Instructional Activity and Hours:

Activity	Hours
Classroom, Directed Studies or Online Instruction	510
Seminar/Tutorials	
Laboratory/Studio	
Practicum/Field Experience	300
Co-op/Work Experience	
Other	
Total	810

Admission Requirements:

- Complete all of the following
  - Secondary school graduation or equivalent.
  - Earned a minimum grade of C+ (65%) in at least 1 of the following:
    - ENST 12 – English Studies 12
    - ENFP 12 – English First Peoples 12
    - ENGL090 – English – Provincial Level

Non-Academic Admission Requirements:

- Completion and submission of CYFS Application Package
- Completion of immunizations, documented by the immunization form in the admission package, or completion of immunization waiver form (*lack of immunizations may impact applicant's access to Practicum placements and employment opportunities following graduation*)
- Good command of oral and written English language
- Solicitor General Criminal Record Check. Note: Conviction of a criminal offence may

influence an applicant’s access to practicum placements and employment opportunities following graduation

Program Completion Requirements:

Education Assistant Certificate
42 Total Credits

- Complete all of the following

  Fall Semester
  - Completed the following:
    - CYFS101 – Inclusive Interpersonal Communications (3)
    - EAP150 – Guiding Behaviours in K-12 Schools (4)
    - EAP112 – Introduction to Systems, Structure and Roles in Education (4)
    - EAP102 – Technology & Augmentative Communication (3)
    - EAP110 – Health Care in the School System (3)

  Winter Semester
  - Completed the following:
    - EAP104 – Practicum 1 (4)
    - EAP108 – Autism (3)
    - EAP105 – Special Education (3)
    - EAP111 – Understanding the K-12 Curriculum (4)
    - CYFS116 – Lifespan Development (4)

  Spring Semester
  - Completed the following:
    - EAP151 – Trauma and Challenging Behaviours (3)
    - EAP107 – Education Assistant Practicum 2 (4)

Grand Total Credits: 42

Program Completion Requirements Notes:

A grade of "D" grants credit, but may not be sufficient as a prerequisite for sequential courses.

Flexible Assessment: Yes

In some cases students may be able to apply for recognition of prior learning outside the classroom. This flexible assessment process provides equivalent course credit. It is a rigorous process that may include external evaluation, worksite assessment, demonstration, standardized test, self-assessment, interview, products/portfolio, and challenge exam, or other

measures as appropriate. Tuition fees apply. Contact an education advisor for more information.

Program Transfer Credit:

For information about block transfer agreements between programs in British Columbia, Alberta, and elsewhere, please visit http://www.cotr.bc.ca/transfer.

To minimize transfer issues, check with an academic advisor at the institution that will receive the transfer credits.

Academic Policies:

College of the Rockies policies related to courses can be found at https://cotr.bc.ca/about-us/college-policies/ and include the following:

- Policy 2.4.3 Students with Documented Disabilities
- Policy 2.4.4 Student Conduct (plagiarism, other cheating, behavioral misconduct)
- Policy 2.4.8 Academic Performance
- Policy 2.5.3 Grade Appeal
- Policy 2.4.9 Student Concerns Re Faculty

Program Changes:

Information contained in this program outline is correct at the time of publication. Courses and course content may be revised from time to time based on changing educational, employment and marketing needs. The timetable may also be revised.

Course Descriptions: Refer to Course Outlines – https://outlines.cotr.bc.ca/course/